



Elementary MS Excel Portfolio



By Nkem

Tech Dynasty Services

Empowering Tech Talents & Digitizing Business Processes



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CONTENT

- 1. INTRODUCTION TO MS EXCEL**
- 2. MS EXCEL SPREADSHEET WORK AROUND**
- 3. NAVIGATION**
- 4. FORMATTING MS EXCEL**
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7. FUNCTIONS AND FORMULAS



Formulas are like your instructions, and

Functions are like helpful tools that make following those instructions easier. They work together to make Excel a fun place to play with numbers and words!

Thank You!

